

Message

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Sent: 3/2/2019 1:32:18 PM
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Subject: WIP Co-Chairs Follow-up and Deadlines
Attachments: PAPHaseIIWIPSection5_ImplementationPENDINGDRAFT1March.docx; WIP Planning and Progress Reporting Template_Section5.docx

Everyone,

I continue to thank you for the time you are investing in the Phase 3 WIP. We are getting closer to the complete DRAFT plan and appreciate your efforts in leading workgroup members, stakeholders and partners to a clearer understanding of what we can accomplish together.

I also understand the frustration yesterday when discussing the revised numbers. We are working on this end to seek clarification and fuller understanding of the reasons for the difference and be confident that we relay the most accurate numbers. We have scheduled a meeting with EPA on Tuesday (3/5) to review the numbers and will provide you with an update and clarification shortly thereafter.

Great suggestions came from the conversation yesterday: 1) Frank is adjusting the draft Section 5 to reflect your interests, and changes will be made to the 3-pagers. 2) We are working with Water Words That Work to create a 3-pager to outline the LAG recommendations for remaining county implementation, as well as a fact sheet that outlines the entire WIP. 3) We have updated the Planning and Progress Reporting Template (attached) to reflect yesterday's conversation to report progress on a higher level using the same five general initiatives across sectors. What we need from you is your sector's 1-5 reporting points for each general category in the attached template. These reporting points will be pulled directly from your existing, detailed planning templates, but at a higher level for ease of regular reporting. We will then report progress on the entire WIP through this one Planning and Progress Reporting Template.

Below are Action Items that Jennifer collected from yesterday's meeting, along with deadlines for these items:

- Co-Chairs/Coordinators: Comments on the sector workgroup 3-pagers to Nicki - by **March 5 (Tuesday)**
- Co-Chairs/Coordinators: Comments on Section 5 (attached here to reflect your interests from yesterday) - to Nicki by **March 5 (Tuesday)**
- Co-Chairs/Coordinators: Complete the 6 month/1 year Planning and Progress Reporting Template with your high level reporting components pulled from your existing, detailed planning templates (see attached to reflect your recommendations from yesterday) - to me by **March 5 (Tuesday)**

- Co-Chairs/Coordinators: Please schedule workgroup meetings for May and June to discuss incoming public comments on the draft (comment period: April 12-June 7)
- Bay Office: Further discussion (clarification and understanding) on the revised numbers and update/clarification to co-chairs - **meeting with EPA Tuesday, March 5**
- Ag Workgroup: Review PA In The Balance Conference comments; they may become part of the public comments.
- Marcus Kohl: WIP outreach at PSATS Conference (April 14-17) - Marcus will coordinate with DEP and Co-Chairs to staff DEP Booth with WIP info at PSATS

Things continue to move fast - please ask questions. Let me know when things aren't clear or need to be addressed.

Timeline to continue to track where we are:

- March 1: Governor's Office Briefing
- **March 5: Responses from Co-Chairs: Section 5, Progress Reporting Template, Comments due on sector workgroup 3-pagers**
- March 5: Bay office meeting with EPA for clarification on numbers
- March 8: Rescheduled Steering Committee Meeting: LAG Workgroup recommendations, Franklin and Adams Co. presentations
- Around March 12: Draft WIP submitted to Policy and Governor's Office
- March 22: Draft WIP to Steering Committee, Funding Workgroup recommendations
- March 28: Workgroup Co-chairs Meeting, SRBC
- April 3: Second Meeting of Steering Committee to finish review
- April 12: Draft WIP Submitted to EPA
- April 12 – June 7, 2019: Public Comment Period
- Address Comments and Revise WIP (May – June)
- July 1: Final WIP to Policy and Governor's Office
- After July 1: Begin Countywide Action Plan Development for next counties (contingent on the Steering Committee option chosen from Local Area Goals recommendations)
- July 31: Final WIP to Steering Committee
- August 9: Submission of Final Phase 3 WIP to EPA

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